

ANNOUNCEMENT OF MASTER'S ORAL EXAMINATION

To be completed and distributed by the Candidate

Name (Last, First)

Date Time Place

Major Professor

Major Area

Department

Minor/Emphasis Area

Candidate Local Address

Local Telephone Number

MA

MS

Thesis Director (if not major professor)

Thesis Title (if applicable)

ADVISORY COMMITTEE MEMBERS:

Major Professor

Department Chairperson

Committee Member

Acting Graduate Program Director

Committee Member

Committee Member

PROCEDURES

PLAN A & B Candidates

- 1. Consult with the Major Professor
2. Contact each member of the Advisory Committee to determine a satisfactory time for the examination.
3. Check the department office to accommodate schedule of Chairperson in setting final time arrangements.
4. Send copies of this written announcement to all those invited to attend.

PLAN A CANDIDATES

Candidates who have followed Plan A (with thesis), should distribute to each Committee Member two weeks before the examination date, the best possible draft of the thesis, approved by the Major Professor. Suggestions for additions and revisions will be made at the committee meeting.

Major Professor Date