

Print your name here: \_\_\_\_\_

## Confidentiality Statement

MSU Child Development Laboratories include the following in children's contracts: *"I understand that some research projects that occur in the CDL include photos/video recordings for educational purposes, including: classes, conferences, training purposes, approved research projects, publications, presentations, and educational materials. Children will not be tested or studied without individual consent; however, their images may be recorded incidentally if they are present when observations take place."*

While you are working at the CDL or participating in your course assignments you will have opportunities to write anecdotal records, observe children, take still photographs, and other activities as assigned by the lead teacher or your course instructor. Our goal is to support the confidentiality of all participants in our program. To that end, the following guidelines must be followed in accordance with NAEYC Code of Ethics.

1. Information you gather at work or while doing your course assignments, child observations and family information is confidential and may not be shared outside of the classroom.
2. Children should be referred to using pseudonyms. Made up names must also be used in course discussions, class assignments and anecdotal records.
3. Electronic images may only be gathered using classroom equipment (not personal cameras).
4. Only staff and students in HDFS 424 may have access to children's files.
5. Images and information may not be shared with others using social media, websites, etc.
6. Information and images must never be shared with others in a public forum, including websites or social media.

I, \_\_\_\_\_, have read and understand the guidelines in this Confidentiality

Signature

Statement. Noncompliance may result in administrative action by the course instructor or University.

You may break this agreement to comply with the NAEYC Code of Ethics or State/Federal laws \_\_\_\_\_

Date

I, \_\_\_\_\_, understand that some projects that occur in the CDL include photos/video

Signature

recordings for educational purposes, including: classes, conferences, training purposes, approved research projects, publications, presentations, and educational materials. I understand my image may be recorded incidentally if I am present when observations take place. \_\_\_\_\_

Date